



KENTCHURCH PARISH COUNCIL

Minutes of an Ordinary Meeting of Kentchurch Parish Council
held in the G. V. Community Café Pontrilas
on Wednesday 16th November 2022 at 6.30pm

No KPC/MW/099

Present

Councillor Mr K John Chance Chairman
Councillor Mr John Pring Vice – Chairman
Councillor Mrs Heather Adams
Councillor Mr Trefor Edwards
Councillor Mrs Jennifer Evans

Clerk Mr M Walker

Also Present

Ward Councillor Mr Peter Jinman, Lengthsman/Contractor Mr Dave Roden
and two further members of the public

Meeting declared open at 6.30pm by the Chairman

1.0 Apologies

No apologies received as all Parish Councillors were present
BBLP Locality Steward Mr Paul Norris and Representative from the Police not present

2.0 Declarations of Interest and Dispensations

2.1 No Declarations were made
2.2 No written dispensations were received

3.0 Minutes

The Minutes of the Ordinary Meeting of the Parish Council No KPC/MW/098 held on
Wednesday 28th September 2022 were confirmed as a true record and signed by the Chairman.

4.0 Financial Report

4.1 Receipts

No receipts received

4.2 Invoices for Payment

Clerk's Salary October 2022 Gross	£345.89
Mileage	£17.19
Back Pay	£109.98
Postage	£3.40
Tax £91.20 NIC £0.00	
Nett Pay £385.26	

Cheque 101117

Sonya Carey Pontrilas Shop & Post Office	£20.00
Meeting room hire 16 th November 2022 KPC 11/16/2022	

Cheque 101118

Greenbarnes Ltd Invoice No 16997	£1,258.84
Noticeboard + extras {Authorisation given to pay by credit card - reimbursement to Parish Clerk}	

Cheque 101119

Sonya Carey Pontrilas Shop & Post Office	£100.00
Community Benefit Grant KPC 11/16/2022	

Cheque 101120



Dore Community Transport	£300.00
Community Benefit Grant KPC 11/16/2022	
Cheque 101121	
Kentchurch Parochial Church Council (PCC)	£100.00
Community Benefit Grant KPC 11/16/2022	
Cheque 101122	
Clerk's Salary November 2022 Gross	£345.89
Mileage	£7.74
Postage	£1.63
Tax £69.20 NIC £0.00	
Nett Pay £286.06	
Cheque 101123	
HMR&C 3 rd ¼ October November December	£229.60
Cheque 101125	
{To be paid 31 st December 2022}	
R S Signs Invoice No 11207	£33.60
"KENTCHURCH P C" for Noticeboard	
{Authorisation given to pay by credit card - reimbursement to Parish Clerk}	
Cheque 101126	

All payments **Unanimously** approved by the Parish Council

4.3 Bank Balances as per Barclays Internet Printed Bank Statements

Business Premium Account	@ 10 th November 2022	£15,546.71
Community Account	@ 3 rd October 2022	£4,189.88
Community Account	@ 1 st November 2022	£1,621.67
Community Account	@ 10 th November 2022	£7,621.67

Bank Reconciliations signed for both accounts

4.4 To acknowledge National Association of Local Councils 2022-2023 4.9% Salary

The Parish Council noted the National Association of Local Councils 2022-2023 4.9% salary award and approved the increase for the Clerk.

4.5 To consider Draft Budget for the 2023—2024 fiscal year

The Parish Council resolved to accept the Draft 2023-2024 Budget as presented

Proposed by Councillor Mr John Chance Chairman and Seconded by Councillor Mrs Heather Adams

4.6 To set the Parish Council Precept for 2023—2024

The Parish Council resolved to set the Precept for the fiscal year 2023-2024 at £8,750.00 with no increase on last year

Proposed by Councillor Mr Trefor Edwards and Seconded by Councillor Mrs Heather Adams

5.0 Reports if available from:-

5.1 Ward Councillor Mr Peter Jinman reported on the following:-

New round of Lengthsman funding available (£250k)

"Lengthsman Grant: The general lengthsman grant has now finally gone through all the governance hoops and is available to parish councils who have a lengthsman registered with BBLP. I am very sorry about the delay. This grant will be £250k per year for 5 years and we hope it will go some way to allowing PCs to do some of the work that BBLP won't get to due to historic reduced funding for the annual plan and the maintenance matrices we have to use to make sure we satisfy government criteria for optimal management of the highways network/public realm. We are also revising the criteria BBLP use to validate parish lengthsman so that parishes can employ lengthsman who don't hold all the licences required to work on all roads etc. but instead will allow PCs to tailor their own lengthsman to their own needs/what is available to them, and still be able to register with BBLP/HC in order to be eligible for match funding via the Lengthsman grant or any other grants that may come along. BBLP should have sent out notification for PCs to apply for grants for what's left of this financial year."



Lengthsman only to clear drains etc. on “C” Roads
Balfour Beatty review
Everyone should have their vaccinations
Herefordshire chicken farmers
Herefordshire Council Budget being set
Report to be sent to the Clerk by email

5.2 Memorial Hall Delegate Report

Councillor Mr Trefor Edwards reported that the kitchen is now finished

6.0 Public Question Time

Designated maximum period of 10 minutes to accommodate members of the public who may wish to either raise issues or ask the Parish Council questions

No matters raised

7.0 Defibrillator and Outdoor Cabinet for Kentchurch Church + Training

7.1 Update on Defibrillator

Final approval has been given for the Defibrillator in an Outside Cabinet to be situated on the outside of Kentchurch Church

7.2 Update Defibrillator Training

Councillor Mr Trefor Edwards has contacted Ewyas Harold Memorial Hall Committee reference holding a “Heartstart” Defibrillator Course, hopefully in March 2023, precise dates and times to be arranged.

One trainer and twenty attendees, if more attendees then more trainers are required.

8.0 Warm Spaces Provision

To consider options for the provision of local warm spaces

Talk Community places of warmth in winter



Warm Spaces in Herefordshire (get nice and toasty)

As we move towards winter, many people across the UK are under immense pressure as the cost of living crisis grows. Talk Community want to do more to help. Working with our libraries, local partners and communities we want to create a network of warm spaces across Herefordshire. These will be safe spaces available to anyone, where they can go to warm up and see a friendly face.

Chairman to speak to Sonya Cary at the G. V. Community Café Pontrilas and report at the next Parish Council meeting

9.0 Highways and Footpaths and Notice Boards

9.1 To receive **new** information on any Parish Highway including Public Footpath Issues

Letter sent to Rail Track reference embankment, reply sent by email dated 11th November 2022

We are continuing to work on your issue but below is a summary of the progress so far. If you need any further help or want to give us some extra information, please contact our 24 hour helpline on 03457 11 41 41 or visit our website at www.networkrail.co.uk/contactus for our online contact options

NORTH WALES- Cutting back vegetation Response By E-mail (Danielle Cole) (11/11/2022 12.17 PM)

Hi Malcolm Sorry for not being in touch sooner.

I wanted to let you know that we are continuing to investigate your case and will be in touch as soon as we have more information for you. In the meantime, if you need any further help or have any other issues to raise, please contact our helpline on 03457 11 41 41. Kind Regards Danielle Cole Customer By CSS Web (Malcolm Walker) (24/10/2022 11.52 AM) Pontrilas Village Herefordshire HR2 0BA

Question Reference # 221024-000236 Date Created: 24/10/2022 11.52 AM

Date Last Updated: 11/11/2022 12.17 PM Status: Work in Progress



Street Sweep through Pontrilas – Contact with Balfour Beatty, no reply as yet
Telephone Exchange hedge overgrown, some works done but still more require

Station Footpath KZ22 the Finger post repaired

▲ Footpath arrows have not been received, Clerk to ordered them again

Sign post at Cross Lyde flag requires attention – nuts rusty

Markers to be ordered

9.2 Update on drainage works with grant funding

Grant still not confirmed as approved

**9.3 To discuss new or refurbished Parish Council Notice Board in Pontrilas Village
and at Kentchurch Church**

Notice Board plus legs etc. but no doors and with “Kentchurch Parish Council” engraved
above ordered

9.4 To discuss Planting a Tree (Woodland Trust) and Plaque

Ward Councillor Mr Peter Jinman to approach Ewyas Harold Group Parish Council reference
one tree for Kentchurch Parish Council and one tree Abbeydore & Bacton Group Parish Council
no trees available.

Parish Council to purchase a tree to be planted in Kentchurch Churchyard.

Brass plaque for tree to be ordered after tree has been planted.

10.0 Information Sheet

10.1 Sheet to include update on previous action points and a list of correspondence received

Planning Applications Update

24th June 2022

Planning Consultation 221171 Land at 2 Railway Terrace Pontrilas

Outline application with all matters reserved for the erection of 1 dwelling
with off road parking for 2 cars

Planning Consultation Still Valid

Correspondence

3rd October 2022

BT Telephone Exchange

Reference Overgrown Hedge

Spoke to Carl who will action works asap

Reference R2554243

24th October 2022

Letter sent to Network Rail

Reference high wall overhanging vegetation

November 2022

Herefordshire Council / Balfour Beatty

Report Maintenance Required to Trees or Hedges

Tree overhanging Branch C1234 near Spite house Sub Station

CAS-852230-G7V5G4

Clerk asked to send a letter to local PCSO asking for a presence at their next meeting and
include all Parish Council Meeting Dates.

10.2 2023 Meeting Dates Calendar

All Parish Councillors received a 2023 Meeting Dates Calendar

11.0 Matters Relayed to the Clerk for Agenda of the Next Meeting

Warm Spaces Scheme possibly at G. V. Community Café Pontrilas

12.0 Confirmation of Date, Time and Venue of the Next Meeting

The next Meeting will be the Ordinary Meeting of the Parish Council on

Wednesday 18th January 2023 to be held in the G. V. Community Café Pontrilas and is due to commence at
6.30pm.

Meeting declared closed at 8.05pm

Signed.....

Parish Council Chairman Councillor Mr John Chance

Dated this day the 18th January 2023